

FSC Chain-of-Custody (COC) Group Certification Program

True North Certified Forest Product Network™



An FSC Chain-of-Custody (COC) group certification program for primary and secondary producers, manufacturers, wholesalers and distributors, brokers and agents, and retailers of forest-based products.

FSC COC Certification

Forest Stewardship Council (FSC) chain-of-custody certification assures that products bearing the FSC label come from well managed forests.

COC Group Members Benefit from

- ▶ FSC Chain-of-Custody (COC) Certification
- ▶ Access to the new & growing green market niche
- ▶ Access to LEED and other green building projects
- ▶ Differentiation from competitors
- ▶ Technical assistance to get you going fast
- ▶ Savings with low group rates

Organization

The True North Certified Forest Product Network is a FSC-COC certified group program (SCS-COC-002432) organized by the Minnesota Wood Education Project.

To Become a COC Certified Group Member

- ▶ Group Membership is open to businesses with facilities located in Minnesota or that supply Minnesota customers with FSC materials and have annual forest product sales of less than \$5 million.
- ▶ Use the attached Information Request form, visit www.TrueNorthCertified.com and download the True North Certified Information Request form, call 1-888-223-5629 or email Info@TrueNorthCertified.com.

Sales of Less than \$5 Million

A recent change in FSC policy allows a facility/site with annual forest product sales of less than \$5 million per facility/site to join the Network as a group member and receive the above benefits.

FSC Forest Management (FM) Group Certification Program

True North Certified Forestland Network™



An FSC Forest Management (FM) group certification program for forestland owners.

FSC FM Certification

Forest Stewardship Council (FSC) forest management certification assures that forestlands meet management standards that are environmentally appropriate, socially beneficial, and economically viable.

FM Group Members Benefit from

- ▶ FSC Forest Management certification
- ▶ Access to customers requiring FSC materials
- ▶ A framework for implementing FSC standards
- ▶ Savings with low group rates

Organization

The True North Certified Forestland Network is a FSC FM certified group program (SCS-FM/COC-000119G) organized by the Minnesota Wood Education Project.

To Become a FM Certified Group Member

- ▶ Group Membership is open to forestland owners with land located in Minnesota or under contract to be harvested by a business located in Minnesota
- ▶ Use the attached Information Request form, visit www.TrueNorthCertified.com and download the True North Certified Information Request form, call 1-888-223-5629 or email Info@TrueNorthCertified.com.

Chain-of-Custody Consulting & Marketing Service

True North Chain-of-Custody Consulting & Marketing Service™

A FasTrack marketing and consulting service to assist

- Primary and secondary manufacturers, wholesalers and distributors, and retailers achieve cost-effective and timely individual FSC COC certification
- Associations, private organizations, and public agencies successfully plan, organize, and launch FSC COC group certification programs

FSC COC Certification

Forest Stewardship Council (FSC) chain-of-custody certification assures that products bearing the FSC label come from well managed forests.

Clients Receive

- ▶ Timely decision-making information and guidance
- ▶ One-on-one and group orientation/training for staff
- ▶ Comprehensive organization/development manual and documentation worksheets
- ▶ Assistance in applications preparation, auditor selection, and audit preparation and follow up
- ▶ FSC market evaluation and marketing plan development
- ▶ On-going consulting and marketing resource
- ▶ Cost-effective rates

Capabilities

Consulting and marketing services are provided by the Minnesota Wood Education Project and Dovetail Partners, Inc. Lead staff is: Gary Winget, general manager of MWEP and administrator of the organization's group certification programs, and Kathryn Fernholz, executive director of DPI and consultant on forest certification issues.

To Inquire

Use the attached Information Request form, visit www.TrueNorthCertified.com and download the True North Certified Information Request form, call 1-888-223-5629 or email Info@TrueNorthCertified.com

True North FSC Certified Network Information Request

Business Name _____

Address _____

City _____ State _____ ZIP _____

County _____

Tel _____

Fax _____

Web _____

Contact Name _____

Title _____

Email _____

Date _____

I would like to receive additional information on the True North Certified Network and/or FasTrack COC Consulting/Marketing Service.

True North Certified Network

A group FSC Chain-of-Custody (COC) and Forest Management (FM) group certification program for

- Producers/manufacturers, distributors, printers
- Forestland owners

FasTrack COC Consulting/Marketing Service

A marketing and consulting service for

- Companies seeking to achieve cost-effective and timely individual FSC COC certification
- Organizations wanting to develop their own group certification program

Please complete "Business & Product Information" and return to:

True North Certified Network
26 E. Exchange, Suite 405
St. Paul, MN 55101
Fax 1-651-223-5629.

Business & Product Information

Type Business

- Primary Production/Manufacturing
 - Lumber Plywood Veneer OSB-MDF
 - Engineered Other _____
- Secondary Production/Manufacturing
 - Furniture/Cabinets Millwork/Mouldings
 - Doors/Windows Flooring/Ceiling
 - Panels/Siding Tools/Household Goods
 - Other _____
- Distribution
 - Wholesaler Distributor Retailer
 - Broker Agent Importer/Exporter
 - Other _____
- Forestland Management / Owner
 - <250 acres 250 to <500 acres
 - 500 to <1000 acres 1,000 plus acres
- Forestland Management Consulting / Service
- Printer
- Organization

Business Facility Locations

County and State

Forestland Locations

County and State

Annual Forest Product Sales

- <\$1 million
- \$1 to <\$5 million
- \$5 million or more

Currently FSC Certified

- Yes
- No

Please send additional information on

- True North Woods and Minnesota Wood Campaign
- True North Local/Sustainable Supplier Consortium



True North FSC Certified Network

Group Certification Membership Application And Services



Tel 888-223-5629
Info@TrueNorthCertified.com
www.TrueNorthCertified.com
www.TrueNorthWoods.com
www.TrueNorthLSSC.com

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A. Membership Application

True North Certified Forest Products Network™

Minnesota Wood Education Project

Program Office: 26 E. Exchange Street, Suite 405 / St. Paul, MN 55101

Tel 888-223-5629 / Fax 651-222-5263 / Info@TrueNorthCertified.com / www.TrueNorthCertified.com

Application for Membership – FSC Group Chain of Custody Certification

To be completed by applying business. Complete a separate application for each business facility location/site.

Business Name: _____ Tel: _____
 Address: _____ Fax: _____
 City: _____ St: _____ Zip: _____ County: _____ Web: _____
 Certification Manager: _____ CMTitle: _____
 CMTel: _____ CMCel: _____ CMEmail: _____
 CEO: _____ CEO Title: _____
 Signature, Authorized Person: _____ Title: _____ Date: _____

Legal Organization Type (Corporation, LLC, etc.): _____ State of Organization: _____ Year Formed: _____

FSC Claim: Do you intend to (a) Process & Sell FSC Material separately from all other materials: _____ (b) Mix Certified and Non-Certified materials during processing: _____

Type Business:

Logging: _____
 Primary Manufacturing:
 Lumber: _____ Plywood/Veneer: _____ OSB/MDF/Particleboard: _____ Pulp/Paper: _____ Engineered Wood: _____ Other: _____
 Secondary Manufacturing:
 Furniture/Cabinetry: _____ Millwork/Moulding: _____ Doors/Windows: _____ Flooring/Ceiling: _____ Panels/Siding: _____
 Tools/Household Goods: _____ Musical Instruments: _____ Other: _____
 Printing:
 Printer: _____ Publisher: _____ Print Broker: _____ Paper Merchant: _____ Other: _____
 Distribution:
 Wholesaler: _____ Distributor: _____ Broker: _____ Importer/Exporter: _____ Agent: _____ Retailer: _____ Other: _____

Business Facility (Each facility/site for which FSC certification is requested requires a separate application)

Facility Name: _____ Location/Site: _____ Annual Turnover: \$ _____ #Employees: _____
 *Past year's gross from all forest-based products.

FSC Certified Inputs to be Purchased (current or projected)

Input (logs, lumber, etc.)	Species	Annual Qty	Qty Units	Name of Source	Location	FSC Cert. #
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

Will you input (a) Non-Certified virgin inputs: _____ (b) Non-Certified reclaimed/recycled inputs: _____

FSC Certified Outputs to be Sold (projected)

Output Product Type	Species (if applicable)	Annual Quantities	Qty Units	Virgin	Reclaimed
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

FSC Certified Controlled Wood Outputs to be Sold (projected)

Output Product Type	Species (if applicable)	Annual Quantities	Qty Units
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Outsourcing. Do you plan to outsource any part of FSC certified handling and/or production to subcontract facilities: Yes: _____ No: _____

Outsourcing Entity Name	City/State	Activity Outsourced	FSC CoC Code
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Chain of Custody Planning

With regard to the forest products you produce or sell, will you be applying for: All Products _____ or Some Products _____

With regard to products you are producing, will you be claiming: Not Sure: _____

FSC Pure: _____ FSC Mixed Percentage: _____ FSC Mixed Credit: _____ FSC Recycled Percentage: _____ FSC Recycled Credit: _____ FSC Controlled Wood: _____

Are there other businesses in your supply chain that you would like to see become FSC certified? Yes: _____ (please list below) No: _____ Maybe: _____

Business Name	Contact Name	Tel	Email
_____	_____	_____	_____
_____	_____	_____	_____

Membership Fee Deposit

Business Facility's Annual Turnover: _____ (Past year's gross sales from all forest-based products/services or products containing wood/wood fiber components)

Complete the following membership fee deposit calculation using one of the following methods as applicable:

1a. New Group Member Fee without current MWC True North Woods Brand Member Certification Agreement (see Appendix B in the current CoC Manual, Table 1a)

Base Fee	_____	Base Fee:	_____	
Miles: _____ x \$3.00/mile (up to a maximum of \$600)		Plus Mileage Fee from:	_____	=
Plus Extra Fee for Specific Activities/Certifications (negotiated)		Mileage Fee:	_____	
		Extra Fee:	_____	
Total Annual Membership Fee		Total:	_____	
Deposit Due with Application = Total Annual Membership Fee: _____ x 25%		Deposit:	_____	

1b. New Group Member Fee with current MWC True North Woods Brand Member Certification Agreement (see Appendix B in the current CoC Manual, Table 1b)

Base Fee	_____	Base Fee:	_____
Plus Mileage Fee from: _____ = Miles: _____ x \$3.00/miles (up to a maximum of \$600)		Mileage Fee:	_____
Plus Extra Fee for Specific Activities/Certifications (negotiated)		Extra Fee:	_____
Total Annual Membership Fee		Total:	_____
Deposit Due with Application = Total Annual Membership Fee: _____ x 25%		Deposit:	_____

Summary of Application & Enrollment Process

- Application & Deposit. Applicant submits the Application for Membership (Appendix A) and a refundable application deposit equal to 25% of the applicable total membership fee (Appendix B)
- Review & Documented Control System Form. Group Manager reviews the application, makes an initial determination that the applicant meets the eligibility requirements, and requests the applicant to complete the Documented Control System Form (Appendix D)
- Review & Offer of Membership. Group Manager reviews the Documented Control System Form, conducts an initial inspection, and may take other actions as necessary to verify compliance with the FSC CoC certification requirements. Group Manager offers the applicant membership in the Network or offers the applicant Probationary Membership in the Network for up to 45 days contingent upon submission and Group Manager's acceptance of a revised Documented Control System Form
- Membership Participation Agreement & Fee. Applicant receives the offer of Membership or Probationary Membership in the Network, signs the Membership Participation Agreement (Appendix C), and pays the applicable membership fee balance
- FSC Certification. A FSC certificate is issued by the certification body with your certification COC sub-code.

B. Membership Fees

True North Certified Forest Products Network™

Minnesota Wood Education Project

Program Office: 26 E. Exchange Street, Suite 405 / St. Paul, MN 55101

Tel 888-223-5629 / Fax 651-222-5263 / Info@TrueNorthCertified.com / www.TrueNorthCertified.com

Membership Fees Per Business Facility – FSC Group Chain of Custody Certification

1. New Group Members

1a. *Without* MWC True North Woods® Brand Member Certification Agreement

Turnover	Base Fee for Group Member's		Plus Mileage Fee Per Facility from Grand Rapids or St. Paul	Plus Extra Fee for Specific Activities/Certifications*
	First Facility	Each Added Facility		
<\$50,000	\$250	\$250	\$3.00/mile up to a maximum of \$600	To be negotiated.
\$50,000<\$100,000	\$600	\$600	\$3.00/mile up to a maximum of \$600	To be negotiated.
\$100,000<\$300,000	\$980	\$880	\$3.00/mile up to a maximum of \$600	To be negotiated.
\$300,000<\$500,000	\$1,440	\$1,340	\$3.00/mile up to a maximum of \$600	To be negotiated.
\$500,000<\$750,000	\$1,875	\$1,675	\$3.00/mile up to a maximum of \$600	To be negotiated.
\$750,000<\$1,000,000	\$2,450	\$2,250	\$3.00/mile up to a maximum of \$600	To be negotiated.
\$1,000,000<\$2,500,000	\$3,150	\$2,650	\$3.00/mile up to a maximum of \$600	To be negotiated.
\$2,500,000 to \$5,000,000	\$3,750	\$3,250	\$3.00/mile up to a maximum of \$600	To be negotiated.

1b. *With* MWC True North Woods® Brand Member Certification Agreement

Turnover	Base Fee for Group Member's		Plus Mileage Fee Per Facility from Grand Rapids or St. Paul	Plus Extra Fee For Specific Activities/Certifications*
	First Facility	Each Added Facility		
<\$50,000	\$150	\$150	\$3.00/mile up to a maximum of \$600	To be negotiated.
\$50,000<\$100,000	\$500	\$500	\$3.00/mile up to a maximum of \$600	To be negotiated.
\$100,000<\$300,000	\$900	\$800	\$3.00/mile up to a maximum of \$600	To be negotiated.
\$300,000<\$500,000	\$1300	\$1,200	\$3.00/mile up to a maximum of \$600	To be negotiated.
\$500,000<\$750,000	\$1,750	\$1550	\$3.00/mile up to a maximum of \$600	To be negotiated.
\$750,000<\$1,000,000	\$2,350	\$2,150	\$3.00/mile up to a maximum of \$600	To be negotiated.
\$1,000,000<\$2,500,000	\$3,000	\$2,500	\$3.00/mile up to a maximum of \$600	To be negotiated.
\$2,500,000 to \$5,000,000	\$3,600	\$3,100	\$3.00/mile up to a maximum of \$600	To be negotiated.

2. Continuing Group Members (until Group Entity's next 5-year certification renewal)

Turnover	Base Fee for Group Member's		Plus Mileage Fee Per Facility from Grand Rapids or St. Paul	Plus Extra Fee for Specific Activities/Certifications*
	First Facility	Each Added Facility		
<\$50,000	\$250	\$250	\$1.50/mile up to a maximum of \$400	To be negotiated.
\$50,000<\$100,000	\$500	\$500	\$1.50/mile up to a maximum of \$400	To be negotiated.
\$100,000<\$300,000	\$900	\$800	\$1.50/mile up to a maximum of \$400	To be negotiated.
\$300,000<\$500,000	\$1,300	\$1,200	\$1.50/mile up to a maximum of \$400	To be negotiated.
\$500,000<\$750,000	\$1,750	\$1550	\$1.50/mile up to a maximum of \$400	To be negotiated.
\$750,000<\$1,000,000	\$2,350	\$2,150	\$1.50/mile up to a maximum of \$400	To be negotiated.
\$1,000,000<\$2,500,000	\$3,000	\$2,500	\$1.50/mile up to a maximum of \$400	To be negotiated.
\$2,500,000 to \$5,000,000	\$3,600	\$3,100	\$1.50/mile up to a maximum of \$400	To be negotiated.

Membership Fee. Based on a calendar year. Membership approved after June 30 equals one-half the Base Fee.

Total Member Fee. The Base Fee plus the Mileage Fee plus Extra Fee.

Turnover. Past year's annual sales from forest products and products containing wood or wood fiber components.

Mileage calculated by MapQuest on the shorter distance from the member's most distant site to either Grand Rapids or St. Paul.

True North Woods Certification Agreement. Current agreement with Minnesota Wood Campaign for use of TNW certification brand.

* Extra Fee. Includes Outsourcing where the form of the product is changed, Controlled Wood certification, and Reclaimed/Recycled Materials certification.